

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF CONNECTICUT**

**REQUIREMENTS FOR FILING
APPLICATIONS FOR PAYMENT OF UNCLAIMED FUNDS**

1. A request for payment of unclaimed monies deposited into the Treasury of the United States shall be filed with the Clerk of Court, U.S. Bankruptcy Court, 450 Main St., Hartford, CT 06103 in the form of an Application for Payment of Unclaimed Funds.
2. The Application shall include the statement, "Under penalties of perjury".
3. The Application shall include the name, current address, current phone number and social security or tax identification number of the entity to whom the funds were originally made payable (beneficiary).
4. Any beneficiary name change shall be substantiated by supporting documentation.
5. If the Application is for a corporation, the corporate seal should be affixed. If a corporate seal is not available, then appropriate documentation should be submitted indicating that the person signing the application is authorized to do so.
6. Any executor filing the Application on behalf of a beneficiary shall include with the Application a notarized copy of the Probate Order appointing him as executor.
7. If an entity filing the Application is an assignee of the beneficiary, an original, notarized Power of Attorney shall accompany the Application.
8. The Application shall include the reason why the original disbursement was not presented for payment.
9. The Application shall include the amount requested for payment and a statement that the entity claiming the funds is entitled to the funds.
10. The Application and any Power of Attorney shall be notarized. Documents notarized by a Notary Public from a state other than Connecticut shall include a county clerk's certification that the Notary Public is in good standing.
11. Pursuant to 28 U.S.C. §2042, any Application for unclaimed funds held by the court for at least five years shall include certification that a copy of the Application was sent to the United States Attorney in Connecticut.